

## **Municipality of the District of Clare**

### **Proclamation Policy**

#### **PURPOSE**

The purpose of the Proclamation Policy is to:

1. State Council's position to not entertain requests for proclamations.
2. Provide staff with direction on how to respond to requests for proclamations.

#### **SCOPE**

This policy applies to all members of Council and to the Chief Administrative Officer.

#### **POLICY STATEMENT**

As directed by motion of Council; it is the policy of the Municipality of the District of Clare that:

- The Municipality of the District of Clare will not entertain any requests for proclamations.
- Requests will not be brought forward to Council.
- The Chief Administrative Officer will respond in writing to those requesting a proclamation, advising of the policy.

**Chief Administrative Officer's Annotation for Official Policy Book**

Date of Notice to Council Members of Intent to Consider (7 days minimum): May 2, 2018

Date of Passage of Current Policy: May 16, 2018

I certify that this Policy was adopted by Council as indicated above.

  
Warden

May 16, 2018  
Date

  
Chief Administrative Officer

May 16, 2018  
Date