

MUNICIPALITY OF THE DISTRICT OF CLARE
Council Member Expense Claim Reporting



Expense Report Period July 1 to September 30, 2022
Date Expense Report 15-Dec-22
Posted 15-Dec-22

Date Expense Occurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	kms driven	Mileage calculated @ 0.5113	Meals				*Other Expenses
				Breakfast	Lunch	Dinner	Other	
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Notes:
Travel expenses include, but are not limited to accommodations, transportation and incidentals
Professional development expenses include, but are not limited to course registration fees
Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
Alcohol cannot be expensed by an individual to a municipality
*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Authorization - Warden _____


Date Dec 14/22

Authorization - CAO _____


Date Dec 14/22